

City of Minneapolis Licenses and Consumer Services

350 South 5th Street – Room 1C Minneapolis, MN 55415–1391 Phone: 612-673-2080 Fax: 612-673-3399 TTY: 612-673-2157 www.minneapolismn.gov/business-licensing

License Application
Guidelines and Checklist

DBA:
Expiration: N/A
License Code: 121
Rev Code: 311011
MCO: 267
Adm Issuance: YES
LICENSE ID #
CCD

License Type: Circus		
DEFINITION: A public performance given by a traveling company of acrobats, clowns, entertainers and/or trained animals.		
	Application Checklist	
Staff Initials	Submit completed items below to:	
	Minneapolis Development Review	
	250 South 4 th Street	
	Room 300 Public Service Center	
	Minneapolis, MN 55415	
	☐ 1. License Application (Form #1)	
	2. Zoning Addendum (Form #2)	
	☐ 3. Additional Licenses/Permits may be required. Complete and attach Form #3.	
	4. Fee: plus New License Surcharge:	

Your License Application

- a. Incomplete applications will be returned.
- b. All applications must be signed by an owner, partner or principal.
- c. No license will be issued for a period longer than one year.
- d. Licenses are not transferable.
- e. Make a duplicate copy of this packet for your personal records before submitting.
- f. Minnesota Sales Tax ID Number or 651-296-6181.
- g. If you are applying for multiple licenses, applications may be combined. Talk to License Staff at 300 Public Service Center.

Fire Department Approval

Approval of the Fire Department is required before a license will be granted. This will be requested by a License Inspector.

Information in Other Languages

Yog xav paub tshaj nos ntxiv, hu 612-673-2800. Macluumaad dheeri ah, kala soo xiriir 612-673-3500. Para mas información llame al 612-673-2700.



City of Minneapolis Licenses and Consumer Services 350 South 5th Street – Room 1C

350 South 5" Street – Room 1C Minneapolis, MN 55415–1316 Phone: 612-673-2080 Fax: 612-673-3399 TTY: 612-673-2157 www.minneapolismn.gov/business-licensing

11 1
FOR OFFICE USE ONLY:
LICENSE ID #:
LIC CLERK:
FEE: \$
DATE:

LICENSE APPLICATION

1. BACKGROUND INFORMATION				
Type of License Minnesota Sales Tax ID Number, Social Security Number, or Individual Tax ID Number	As the Licensee, I am: Starting a new business in a new building (New business) Starting a new business in an existing building (New business) Taking over an existing business (New owner) Name of existing business			
Legal Corporate Name of Business	Remodeling only Trade Name (DBA)		Business Telephone Number	
Business Address/Location	City		State	Zip Code
Mailing Address (if Different than Business Address)	City		State	Zip Code
Name of Person Filling out this Application	Title		Telephone Number	
E-mail Address	Fax Number		Cell Phone Number	
Name of Manager and Home Address			Date of Birth	
Type of Ownership: Sole Proprietor Corporation Partnership Non-Profit	Date of Incorporation		State of Incorporation	
Is this business publicly traded?				
2. LIST ALL OWNERS, PARTNERS AND CORP	ORATE MEMBERS (sheet if necessary.))
Full Name: First, Middle, Last	Date of Birth	% of Ownership	Telephone Number	
Home Address	City	State	Zip Code	
Full Name: First, Middle, Last	Date of Birth	% of Ownership	Telephone Number	
Home Address	City	State	Zip Code	
Full Name: First, Middle, Last	Date of Birth	% of Ownership	Telephone Number	
Home Address	City	State	Zip Code	
Full Name: First, Middle, Last	Date of Birth	% of Ownership	Telephone Number	
Home Address	City	State	Zip Code	
Have any of the above people been convicted of a crime?	Yes No	1	1	
If Yes, please provide (or attach) dates and conviction specific				

	3. BUSINE	SS INFORMATION		
Square Footage for Business Use		Hours of Operation		
Describe in detail the principal produc	ts, types of entertainme	ent or services rendered.		
	, 3. F			
List any licenses currently or previous	ly held in Minneapolis ((Business or Individual).		
Uavo von avan had a business license d	aniad an navalead by Mi	inneapolis or another government entity?	Yes No	
If Yes, indicate date of denial/revocation			Y L Yes L No	
	1 4 4*	N CC A D D D N		
Are you planning or have you complete or remodeling? Yes No	ed any construction	Name of Contractor or Building Mana	ger	
Explain the scope of the remodeling or	construction:			
Workers' Compensation Company		Policy Number	Dates of Coverage	
		·	C	
		Or		
proprietor and I have no employees.] I have no employees v	on insurance because:	on law. Only employees who	
regardless of age. All other workers wh			spouse, parents, and emuren	
		VEHICLES		
Will there be vehicles used in the busin		(Attach additional sheets if necessary)		
Year/Make/Model	Vehicle Company ID Number	VIN Number	License Plate Number (State)	
5. VERIFICATION				
The data you furnish on this application will be used by the City of Minneapolis to assess your qualifications for licensure. Disclosure of this information is voluntary. You are not legally required to provide this data; however, if you fail to do so, the City				
		ly required to provide this data; nowever sclosure of your Social Security number, 1		
		270C.72 and your Social Security number,		
		ubmission of this application, all informa		
Security Number will be public inform	ation pursuant to Minr	nesota Statutes, Chapter 13.		
A SIGNATURE IS REQUIRED IN ORDER TO PROCESS THIS APPLICATION				
I (mint nome)				
I, (print name), certify or declare under penalty of perjury under the laws of the State of Minnesota that the foregoing is true and correct. All information given is subject to verification by the State of Minnesota.				
SIGNATURE OF APPLICANT		TITLE	DATE	



City of Minneapolis Community Planning & Economic Development Planning Division 250 South 4th St. Room 300 Minneapolis MN 55415-1316 612-673-3000 or 311 Fax 612-673-2526

Zoning Addendum

Applicants requesting a business license must be in compliance with all zoning regulations before a license can be approved. Bring this form to the **Minneapolis Development Review Center at the above address, or call (612) 673-3000 or 311 to schedule an appointment** for a City Planner to complete the remainder of this application. Approval from the Planning Department and/or City Planning Commission is required <u>before</u> an official license will be approved by the Minneapolis City Council.

	THIS SECTION IS TO BE COME	PLETED BY THE APPLICANT ====	
Name of Business:			
2. Proposed Business Address	S:		
	= THIS SECTION IS TO BE CON	IPLETED BY CITY PLANNER ====	
3. Zoning district:	Proposed land use((s):	
4. Are there any existing land	use approvals for this address wh	ich affect this license application?	□YES □NO
f Yes, provide a brief descripti	ion of any land use history relevar	nt to the proposed licensure	
5. Comments:			
-	Enforcement Staff required?	ES □NO LETED BY ZONING INSPECTOR =	
_		/al? ☐YES ☐NO If No, List requ	
8. Comments:			
CPED Planning Staff Signatu	ıre:	DATE	EXT
====== <u>AUT</u>	HORIZED HOURS TO BE COMP	PLETED BY LICENSE INSPECTOR	_========
R, OR, C1, C2, C3S	, C4, and I: Sun - Thurs, 6:0	00 am to 10:00 pm; Fri - Sat, (6:00 am to 11:00 pm.
Downtown and C3A:	Sun - Thurs, 6:00 am - 1:0	0 am; Fri - Sat, 6:00 am - 2:0	0 am.



City of Minneapolis Licenses and Consumer Services

350 South 5th Street – Room 1C Minneapolis, MN 55415–1391 Phone: 612-673-2080 Fax: 612-673-3399 TTY: 612-673-2157 www.minneapolismn.gov/business-licensing

Additional Licenses and Permits

Licenses

	Amusement Mechanical Device: Machines or devices that: 1) Upon the insertion of a coin, slug, token or paper currency; at a fee charged by the establishment; or equipped to permit a free play or game; 2) Operate mechanically, electronically, by means of a video display or a combination thereof; 3) Operate as a game, contest or other amusement and do not have an automatic payoff device for the return of money, coins, merchandise, checks, tokens or any item of value; including pinball machines or mechanical miniature pool tables, bowling machines, shuffleboards, electric rifle or gun ranges, miniature mechanical devices or games patterned after baseball,
	basketball, hockey and similar games, played solely for amusement and not as gambling devices. Amusement Mechanical Devices also include Amusement Devices: Photo machines; non-commercial recording machines; machine operated target shooting, bowling, baseball and card games. Prohibitions: 1.Prizes, awards, merchandise gifts, or anything of value given to any player or operator; 2. Gambling; 3. Devices that have been converted into automatic payoff machines that discharge coins, checks or other tokens.
	Amusement, Place of: Any place where amusement mechanical devices are used. The following are exempt: 1) Places that are not licensed for on-sale liquor, wine or beer and have three (3) or fewer amusement devices; 2) Places where such devices are held in storage or for sale and are not actually in use; 3) Places owned or operated by a public corporation; Establishments holding on-sale licenses for liquor, wine or beer that exclude all persons under the age of eighteen (18) years of age unless they are accompanied by a parent or guardian. NOTE: An Amusement, Place of License is required in addition to an Amusement Mechanical Device License.
	Circus: A public performance given by a traveling company of acrobats, clowns, entertainers, and/or trained animals. Children's Rides: Any animal used to give rides to children or to power a vehicle used to give rides to children. Games of Skill: Any place where balls or missiles of any kind are thrown or shot at any type of target that is not coin operated. Jukebox: Two types of jukeboxes require a license: Movie Musical Jukebox: A machine that, upon the insertion of a coin or slug,
	shows movies and plays music at the same time. Musical Jukebox : A machine that plays music upon the insertion of a coin or slug. Shooting Gallery: Any public place or range for shooting and discharging firearms at a target for which a fee is charged. Shooting galleries or ranges maintained or operated by any military organization, police department or school and not available to the general public are exempt. See Shooting Gallery License Application for additional requirements.
	Permits
	Amplified Music: Noise permit required. Contact the Environmental Services Division, 612-673-3867. Amusement Rides: Carnival license required. Contact the Licenses Division, 612-673-2080. Animal Permits: Contact Minneapolis Animal Care and Control, 612-370-3892. Electrical Permit for temporary service and outlets. Contact the state of Minnesota 612-866-1979 or 1-800-342-5354 or email
	www.electricity.state.mn.us . Fire Works and Fire Related Permits: Contact the Minneapolis Fire Department, 612-335-3413. Heating Permit for temporary heat or air conditioning. Contact the Inspections Division, 612-673-3000 or 311.
	Liquor: The applicant agrees to not permit the sale or consumption of intoxicating liquors without first obtaining the appropriate liquor license. Contact the Licenses Division at 612-673-2080. MN DOT: 651-234-7911.
	MTC Transit Detours: 612-349-5410. Parades: Must submit a map of the route. Contact the Transportation Division 612-673-2222. Park Board Permits: 612-230-6441.
Ш	Plumbing and Gas: Inspections for potable water, gas burners and discharges to sewers. Contact the Inspections Division at 612-673-3000 or 311.
	Recycling Containers: Must be requested ten days in advance. Security and Off Duty Police: Security plan must be approved before your event. Contact the Police Special Event Coordinator at 612-673-3942.
	Short Term Food Permits for food and beverage distribution. Contact the Environmental Health Division, 612-673-5817. Street Closures for block events, parade routes, detours, etc. Contact Transportation and Parking Services Division at 612-673-5750. Temporary Toilets: Must use a state of Minnesota licensed service company and provide an adequate number of units per industry guidelines. Contact vendors in the yellow pages.
	Tents: A detailed plan must be approved by Building and Fire Inspectors. 612-673-5880. Traffic Control: 612-335-5926. The Traffic Control hourly rate is \$50. If a service request is received less than 30 days before the event, the hourly rate is \$75 which is also charged for unanticipated or same day requests for additional time or agents. A minimum number of hours may be required. Invoices, based on the negotiated cost, must be paid prior to the event. Cancellations: Full refund if

cancellation notice is received more than 14 days prior to the event. If notice is received between 7-14 days prior to the event, there is a